



**Lincoln High School
Bandparents
Association
Handbook**

2011-2012

www.lincolnband.org

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Welcome...

... to the 2011-2012 Lincoln High School Band! Whether you are new to the band or are returning veterans, this is an exciting time! The Lincoln High School Band will be continuing a tradition of excellence that has made it a proven leader among bands in the Upper Midwest, and has garnered it hundreds of awards and honors in concert, jazz, and marching band.

The Band Program consists of four concert bands that meet daily for 50 minutes, three jazz bands that meet daily for 25 minutes, a marching band, and a pep band.

- The concert bands perform in three concerts throughout the school year, as well as the Region Large Group Contest every April.
- The jazz bands perform at concerts, many community events, as well as jazz band competitions throughout the Upper Midwest.
- The marching band – for which the band program is perhaps most famous - performs at all home football games and competes at several major marching competitions in the region every fall. In the fall of 2011, approximately 245 students will be involved in the marching band program, which makes the Lincoln High School Marching Band the largest single school activity in the state of South Dakota.
- The pep band performs at most boys' and girls' basketball games, some girls' volleyball games, and some community events.

As students and parents/guardians of band members, you undoubtedly have many questions that need to be addressed. This handbook is designed to answer those questions and to provide you with information you'll need throughout the course of the marching and indoor band seasons. Also, as the school year progresses, you'll receive updates on band events through emails and updates posted on the band's website www.lincolnband.org. This website is updated regularly with band news, schedules, competition results, and pictures, so check it frequently if you have access to the Internet.

The Lincoln High School Bandparents Association

The Lincoln High School Bandparents Association is a non-profit, volunteer organization dedicated to supporting the LHS band program. Its objectives are:

1. To encourage and maintain an enthusiastic interest in all phases of the band program at Lincoln High School.
2. To cooperate with and abide by the decision(s) of those in charge of the band program at Lincoln High School, the Instructional Planning Center, and the Sioux Falls School Board to the end that this program be brought to and kept at the highest level of efficiency.
3. To encourage and make possible educational trips, exchange programs, and concerts that are sanctioned and approved by appropriate school officials.
4. To serve as chaperones on band trips.
5. To actively support fundraising efforts.
6. To provide an exemplary model of loyalty, respect, integrity, cooperation, and dedication through parental participation in all activities of the Association.
7. To promote the Lincoln High School bands and all school music groups in the local communities through the media and special projects throughout the year.

LHS Bandparents Association 2011-2012 Executive Board		
Presidents	Dan & Joan Westphalen	332-2341
Vice-Presidents	Joel & Barb Nevin	339-2776
Secretary	Amy Knutson	338-3456
Treasurer	Steve Pfeiffer	368-2530
ISA Treasurer	Becky Stritecky	338-7680
Past Presidents	Leon & Brenda Olson	371-2713

Meet the Band Staff

Mr. Bob Carlson graduated in 1964, with the Regents diploma from Lake Shore Central High School in Angola, New York. He received his Bachelor of Music Education Degree in 1969. In 1977, Mr. Carlson received his Master of Music Education degree from the University of South Dakota in Vermillion. Since then, he has completed 55 additional graduate hours from various universities throughout the Midwest. In the fall of 1969, Mr. Carlson began teaching with the Parkston, South Dakota schools. He taught there for nine years until 1978, when he began teaching in the Pipestone, Minnesota schools. Over his 21 years in Pipestone, he built that organization into one of Minnesota's premier bands. In 2008, Mr. Carlson received the Sioux Falls Mayor's Award for Excellence in Performing Arts. In August, Mr. Carlson will begin his 13th year at Lincoln High School. He directs the Symphonic and Varsity Bands, Jazz I, Jazz III, and co-directs the Pep Band.

Mr. Dan Carlson graduated in 1994 from Pipestone High School in Pipestone, Minnesota. In 1999, he received his Bachelor of Music Education degree from SDSU in Brookings. In 2004, he received his Masters of Music Education from the American Band College of Southern Oregon University. Mr. C was a Drum Major for the Pride of the Dakotas Marching Band at SDSU from 1995 through 1998. In 1992 and 1997, he was a member of Phantom Regiment Drum and Bugle Corps. With his older brother, Kevin, Mr. C wrote the drills for Lincoln's 1999-2001 fall marching shows. He also writes drills for many high school and college marching bands around the United States. Mr. C will begin his 13th year at Lincoln this August. He directs the Concert and Freshman Bands, Jazz II, and co-directs the Pep Band.

Mr. Craig Spangler has been the Percussion Writer/Arranger and Percussion Head for the LHS marching band for the last 18 years. He has music degrees from the University of Iowa and the State University of New York at Stonybrook. He also serves as Principal Percussionist for the SD Symphony Orchestra and is active as a teacher, clinician, and judge throughout the Midwest.

Mrs. Julie Fettes (formerly McLaughlin) is a graduate of South Dakota State University and begins her second year as Colorguard Advisor. This is her second year writing the drill for the Lincoln Colorguard.

Mrs. Emily Savage is very excited to be working with the Lincoln colorguard this year. Her marching experience includes: Champlin Park High School summer 1997-winterguard 2001, Minnesota Brass Inc. 2001, 2002 & 2004, and Phantom Regiment 2003 & 2005. Emily teaches fourth grade at Oscar Howe Elementary and resides in Harrisburg with her husband and two daughters.

Others contributing to the band's success includes:

Music Arranger: Jeremy Hegg
Drill Writer: Kevin Carlson
Percussion Technicians: Pete Hansen, Micah Jastram, Matt Haar
Woodwind Technicians: Emily Anderson, Joel Shotwell, Kristen Jacobson
Brass Technicians: Rolyn Beaird, Andrea Carlson, Eric Knutson, Lon Semansky,
Visual Technicians: Scott Stearns
Scott Stearns, Ali Becker, Ali Hoffman, Karin Hanson,
Chris Knutson, Mike Reed, Delaney Versteeg, Joe Waters
Drum Majors: Shanlya VanHill, Ashley Bott, Carter Christensen, Rachel Nevin

Marching Band Operating Costs and Fundraising

The cost of staging the band's fall marching season varies from year to year depending upon the band's travel plans and the number of competitions scheduled. Only some of the band's expenses (the salaries of the director and assistant director, a portion of the transportation costs, competition entry fees, and some equipment repair) are paid for by the Sioux Falls School District. The band parent's contributions are directed primarily to the cost of additional staff and clinicians. Other marching band costs, such as show design, a portion of transportation, and lodging are covered through voluntary fundraising activities conducted by the students participating in the band.

Each year, the band directors and the LHS Bandparents Association draw up a budget that estimates the portion of the band's expenses that must be financed through student fundraising, and an individual fundraising goal for band members is set. This goal is announced at the Family Night meeting in mid-August and is also published on the website and in the band newsletter. To help raise these funds, we ask that students participate in fundraising opportunities and set a personal goal of raising enough money to cover his or her share of the band's travel-related expenses. The fundraisers, which are described in more detail in this handbook, give students the opportunity to raise money to support their involvement in band without drawing upon their personal funds.

In accordance with district policy, no student will be denied participation in the band due to financial reasons. However, district policy requires all dues associated with membership in any high school activity be paid prior to releasing their signed diploma. We provide numerous fundraising opportunities throughout the season to assist those families in reaching their ISA dues, and we would strongly encourage those families requiring financial assistance to actively participate in these fundraising opportunities to ensure your student's diploma is not withheld by the school district.

As money is raised through the student's fundraising efforts, it is placed in the band member's Individual Student Account (ISA). If a student chooses not to participate in fundraising, payments may be made directly to the student's ISA. Becky Stritecky, ISA Treasurer, maintains a detailed record of the funds in each student's account and the money is deposited in a school district account separate from any other band accounts.

In addition to the voluntary fundraising goal, band members must also provide for the following uniform requirements:

- Band members are required to wear a black LHS Band logo T-shirt under their uniform and black gloves must also be worn. Both band and colorguard members will need Drillmaster marching shoes. These items must be ordered by July 5th. Order information can be found under the "Forms" section at the www.lincolnband.org website by clicking on the Resources tab.
- Any damage to the band uniform will be charged immediately to the student upon uniform return. Occasionally, students forget a piece of the uniform and it may be necessary to borrow items from the uniform staff or chaperones. These items must be returned or will be charged to the student's account. Final transcripts are held until the debt is paid.
- A **current** picture of individual band and colorguard members.

Optional items include:

- Colorguard members may purchase additional items such as jackets and make-up.
- A wide variety of spirit wear is available, including show t-shirts, pins, jackets, etc. during the course of the season.

Physicals Required

School board policy requires all marching band and colorguard students to complete a physical. The band student may participate in the physicals offered for athletes in April or May, or have a physical completed by his/her own physician. In addition, students must complete and return a Student Activity Packet. Activity packets are available at the school administration office. All the forms are to be turned in to Mr. Jim Dorman, LHS Assistant Principal and Student Activities Director, before the first day of spat camp. Contact the school office at 367-7990 to obtain forms if you did not receive them from your band instructor.

Association Memberships for Parents and Band Supporters

All band parents/guardians are encouraged to become members of the Lincoln High School Bandparents Association. Funds received are used to support the entire band program from marching band to Pop, Popcorn and Jazz. Cost per family for a one-year membership is \$20.

Fundraising Opportunities

One of the primary reasons for the existence of the Bandparents Association is to make possible the band's participation in competitions, educational trips, and concerts during the year. Without fundraising, very little of the traveling the band has done over the years would have been possible. Consequently, the Bandparents Association focuses much of our effort on fundraising activities that assist families in raising the money needed to participate in the marching band. This year's fundraising opportunities include:

- Hy-Vee & Sunshine Gift Cards ~ year-round
- Classic Cookies & Big Soo Coupon Books ~ August
- Magazine Sales ~ September
- Chicken Dinner Tickets ~ November
- Fruit Sales ~ November
- Frozen Food Sales ~ February

Because all the band's expenses relating to the marching band season must be paid during the summer and fall, we ask that the current year's fundraising goal be met by the end of the fruit sale in November.

Competitions

This year, the LHS Marching Band will participate in five marching competitions. In all but one of the competitions, the band will compete for awards. As a host band, LHS will participate, but will not compete, in the Festival of Bands held here in Sioux Falls on October 1st. The band's detailed Calendar of Events schedule appears on the LHS Band website and has been emailed to each band parent family. *Please mark your calendar for each of these events, as members of the band/colorguard are expected to be in attendance at all rehearsals and competition/performances.*

Students will travel to each of these competitions on buses accompanied by members of the Chaperone Committee. Lincoln Band parents always make a strong showing at these events, but travel to the event on their own. Because of the size of our band, we nearly always compete near the end of the competition. However, if parents and family members wish to watch the students perform, it is necessary to arrive at or near the beginning of the competition in order to get a seat. There is an admission charge for each competition (the host bands use these events as fundraisers), but the fee varies from one competition to another.

Watch carefully for more information from the directors about these competitions as the date draws closer. The band usually does not receive a definite performance time until a few days before the actual competition. Sometimes the competitions include a parade and, in those cases, the students will be occupied for the entire day. Before each competition, students will receive information from the band directors, and more details will appear via email or on the web page.

Policy on Riding the Buses to and from Competitions

All band students are required to ride the buses to all out-of-town competitions. It is also expected that students will ride the buses back to Sioux Falls. However, there may be circumstances when parents would like their student to ride home with them. The procedure to have a student ride home with his/her parent is:

- The student must turn in a completed form signed by a parent to Mr. Dorman's Office no later than the Thursday preceding the travel event.
- The office staff will notify the band directors and chaperones that the student will not be traveling home on the bus.
- Forms are available from the band directors, in the main student services office, by clicking on the Resources tab on the website.

The parent must also find the student's bus chaperone after the competition and sign the bus roster. This assures that the parent and student have made a connection.

Under no circumstances may a student ride with another student.

Football Games

Members of the LHS Marching Band provide their own transportation to home football games and should arrive approximately one hour before game time. This provides the band with time to warm-up and to entertain the parents with a performance of *America South*, the band's signature piece, before the game starts! Band members are required to be in uniform and stay through the third quarter of the game to support the LHS football team. Volunteers are encouraged to stay for the entire game!

Helpful Hints for Band Members and Parents

Tips from Chaperones for Performances

Chaperones carry a bag supplied with many items to help students as they get ready for performances. If a student has a problem, the chaperones are there to help in any way they can. Below are tips to help make every performance a success:

- Leave all jewelry AT HOME. No earrings, watches, rings, etc. may be worn.
- Bring ALL uniform parts including gloves, black socks, hat, and plume.
- Chaperones cannot carry the possessions for 245 band students, so... at Howard Wood Field, plan where to leave your instrument case and other possessions. It is best to leave them in someone's car. Chaperones will not pick up or carry students' things.
- When the weather is cold, layer clothes and gloves **under** your band uniform to keep warm. Do not bring coats or extra gloves to events where there is no place to leave them - for example, at the Festival of Bands parade and field exhibition.
- Students should wear boxers or bike shorts under their uniform pants in case it is necessary to change on the bus.

- When it is warm at competitions, there will be water on the buses. Take a drink before leaving the bus. Chaperones cannot carry water for 245 students.
- Students needing an inhaler, allergy or bee sting medication, etc., should carry them at all times and should keep them in the inside pocket of their uniform jacket when performing. Do not leave these items on the bus.
- No boom boxes are allowed on the buses. However, students may bring personal electronic devices for use. All movie selections are subject to review at the discretion of the band staff and chaperones. No R rated movies are allowed.

Volunteer Opportunities

As with any other non-profit organization, the activities of the Bandparents Association are run by volunteers—lots of volunteers! Many different types of jobs are available within the committees of the Association. These committees are described on the following pages. Please take a look at these descriptions and find an opportunity to get involved!

Sign-up sheets will be available at the New Member Night on Friday, July 29th, at Breakfast with the Band on Saturday, August 6th, and again at Family Night on Friday, August 19th. You can call the chairperson of any of the committees or any member of the executive board to find out more information.

LHS Bandparents Association Committees

CD/DVD Sales Committee

Chairpersons: Yvonne Thornton (332-5434)

This committee takes responsibility for the order forms and sales of CD/DVD materials. The CD is an audio recording of the field show as well as “America South”, the band’s signature song. The DVD is a video of the Band’s field show. These items are available for pickup at the annual Chicken Dinner Indoor Concert.

Chaperones Committee

**Chairpersons: Brenda Olson (371-2713), Charnelle Woledge (323-0151)
Tami Lund (215-4445), Brad Bartz (274-8609)**

The chaperone’s responsibility is to be with the students at football games, travel on the buses, and stay in the hotel/gym with the students at overnight competitions. The chaperones provide support to individual students when it is needed, coordinate discipline, handle minor emergencies, assist in the last minute inspection of uniforms before performances, take attendance and keep order on buses, check on students in the hotel on overnights and, in general, help the band directors in handling this large group of students.

The Lincoln High Band has traveled extensively over the years. We take pride in the fact that our students in the band have made a good reputation for themselves, not only with their winning tradition, but also by being a well organized and disciplined group of young men and women. When they travel, whether it be 30 miles or 3,000 miles, the band is aware it not only represents Lincoln High School, but also Sioux Falls, and in some cases, South Dakota. The chaperones play a major role in maintaining this tradition.

Chicken Dinner Committee

**Chairpersons: Shelly Murra (332-1071), Winnie Behrend (333-0643)
Lisa Jatton (335-7173), Ronda Haushild (338-7005)**

The Indoor Marching Concert and Chicken Dinner is the primary fundraising event of the season for the Bandparents Association. Volunteers assist with all aspects of the event including setting-up, serving beverages, cleaning-up, and selling and taking tickets at the concert. This year's event will take place on Tues., November 1st and Thurs., November 3rd.

Colorguard Committee

Advisors: Julie Fettes (310-2169) and Emily Savage (521-5299)

**Chairpersons: Jodie Nielsen (334-1555), Betsy Sittig (371-1850)
Gretchen Starnes (335-1677), Corey Pedersen (371-1232)**

The Colorguard Committee works closely with the Colorguard advisor to assist the members in getting ready for performances. Any parent can assist with the Colorguard—you do not have to have a student in the Guard. Duties include helping the members get ready before the performance, distributing flags before performances, collecting and sorting flags after performances, and occasionally assisting the Sewing Committee in getting the flags ready for the marching season.

Festival of Bands Committee

Chairpersons: Vice-Presidents Joel & Barb Nevin (339-2776)

This year's Festival of Bands will occur on Saturday, October 1st. Bands from all over the region come to participate in parade and field competitions. Lincoln High School coordinates volunteers for the evening finals at Howard Wood Field. This event is also the major fundraiser of the season. Many volunteers are needed to help sell badges and programs, direct traffic, assist with the bands, and other tasks as needed.

Fundraising Committee

Chairperson: Laurie Dale (336-9250)

The Group Leaders are assigned to work directly with the Fundraising Chair during the Classic Cookie, magazine, chicken dinner, fruit, and frozen food fundraising campaigns. They may be asked to assist with special fundraising as the need arises.

Group Leaders are assigned to supervise 20-25 band students throughout the year. Each student is given the name of his/her Group Leader to whom he/she will report. Supervision includes the review of student orders and money collected for accuracy and the tabulation of orders and money according to instructions provided by the Group Leader Chair. The Group Leader Chair forwards student sales information and monies to the ISA Treasurer.

This has proven to be an efficient method of handling the band fundraising campaigns. Students and parents always have the Group Leaders and Chair to provide guidance and support.

Fundraising Distribution

Chairpersons: Peter & Joan Rasmussen (367-1132)

The Distribution Committee is a subcommittee of the Fundraising Committee. Its main responsibility is to organize the distribution of the various products sold as a part of the LHS band and music department fundraising campaigns. Members of the committee will help with the unloading and distribution of goods sold through the various fundraising opportunities during the year.

Grocery Gift Card Committee

Chairperson: Barb Nevin (339-2776)

This fundraising opportunity has been highly successful since everyone needs and buys groceries. Both Sunshine and Hy-Vee gift cards are available. For every \$100 gift card bought and designated to a particular band member, that student receives \$4 (4%) credited to his/her individual student account (ISA). Approximately 1% is retained by the LHS Band Parents Association for costs incurred in the implementation of this program. Buyers of the cards incur no added expense and receive full face value at any Sunshine or Hy-Vee store. In addition to groceries, gas and pharmacy items may be purchased at some locations. Cards are sold in denominations of either \$50 or \$100. The website and newsletter publishes times of sale and pickup for the grocery cards.

Membership Committee

Chairpersons: Tom & Karen Asfeldt (357-0044)

The purpose of the Membership Committee is to collect memberships dues to the Lincoln High School Bandparents Association. Memberships are sold during New Member Night on Friday, July 29th, Breakfast with the Band on Saturday, August 6th, and during Family Night on Friday, August 19th. Membership in the Lincoln High School Bandparents Association is \$20 per family per school year. The membership of the Association may include any and all parents/guardians of students currently enrolled in the Lincoln High School band program.

Associate memberships are also available to alumni, parents of alumni, and other interested persons or organizations of the community. Those holding Associate memberships do not have voting privileges, but will have access to the website. Annual dues for Associate memberships are \$20.

Publicity Committee

Chairperson: Brad & Denise Wieczorek (339-0611)

This committee's responsibility is to publicize through the media as much information as possible of the LHS Band's accomplishments. This may include awards at marching competitions, as well as participation in area activities and special events such as the Macy's Thanksgiving Day Parade (2008) and the Annual Chicken Dinner and Indoor Marching Concerts. The main publicity emphasis is on the LHS band as a group, but can also include special recognition of individuals such as All State Band members, music contest winners or other Honors Band participants who are contributing to the group as a whole.

Roadies

Chairperson: Jeff Goddard (335-3810) and Jeff Clauson (357-7165)

In order to put on a quality marching show, the band needs a variety of equipment from tubas, tympani and cymbals, to signs, flags, and other props. Whether at a football game or at a band competition, the Roadies' job is to transport and set up this equipment for each field show, load the equipment before the band departs LHS, unload and pack the equipment for the return trip to LHS, and help unload the equipment to the band room.

Sewing Committee

Chairperson: Gina Pfeiffer (368-2530)

The Sewing Committee orders fabric and constructs the flags used in the field marching performances. Occasionally, a member of the sewing committee may be asked to make minor repairs on uniforms. The Sewing Committee may include not only people who know how to sew but also people who can help pin, cut out fabric, iron, etc. Flags are sewn during July for the upcoming season.

Shoes & Shirts Committee

Chairpersons: Peggy Reynolds (334-4391) and Winnie Behrend (333-0643)

This committee goes to work in the Spring assisting students in ordering the correct size of shoes and shirts. They are also responsible for collecting money, placing orders, and distributing the shoes and shirts. All purchases are delivered during the uniform fitting sessions.

Spat Camp Treats & Lunch Hour Supervision

Chairperson: Jami Metzger (371-0963)

The primary responsibility of this committee is to recruit and organize volunteers to supply treats for all band members during Spat Camp and supervise HWF during the lunch hour.

Special Events Committee

**Chairpersons: Julie Bruce (336-5045), Nancy Bartz (274-8609)
Julie Lundquist (376-6168)**

This committee is responsible for planning and coordinating the New Member Night, Breakfast with the Band, and Parent's Night.

Spirit Wear Committee

Chairpersons: Dan & Deb Herold (333-9760)

This committee coordinates the design & production from vendors for clothing and souvenir pins for each year's marching band show and special trip events. The LHS Bandparents Association has a long history of showing its pride and support of the band by wearing its spirit wear clothing and pins at events where the band performs. This committee also handles the sale of these items at the beginning of each new marching band year at events such as New Member Night, Breakfast with the Band, and Parent's Night.

Ticket Sales Committee

Chairpersons: Kathy Tarrell (332-0708)

The primary responsibility of the Ticket Sales Committee is to coordinate the ticket sales for all Lincoln Band concert events. Volunteers to this committee may be asked to sell or take tickets at concerts throughout the year, usher at concerts, and/or assist with advance ticket sales to major events (visiting musicians, LHS concerts at the Pavilion, etc.)

Travel Committee

Chairperson: Tom Stritecky (338-7680)

The primary role of the Travel Committee is to coordinate all bus travel and any lodging needs for the band members throughout the marching band season. They will also make arrangements for parent buses to some venues, usually Marshall, MN. On a big trip year (every four years), this committee would also work with the travel agency coordinating the trip for members and families. Past year trips have been to Pasadena, CA for the Tournament of Roses Parade and Macy's Thanksgiving Day Parade in New York City.

Uniform Committee

**Chairpersons: Lisa Clauson (357-7165), Judy Meyer (336-8886)
Tonia Pierce (254-4668)**

The Uniform Committee is primarily responsible for the cataloging and issuing of band uniforms. Because of the many pieces of the band uniform, it is necessary to keep an accurate check-in/check-out record. **In order to receive a uniform, each student must have completed and turned in the Health Form, a signed Band Rules Agreement, and a current picture.** Individual committee members will be asked to help out at uniform fitting sessions scheduled during the second week of Spat Camp. During this time, students will come to Lincoln to be fitted for, and pick up, their uniforms. The Uniform Committee is also responsible for seeing that all of the uniforms and their various parts are returned at the end of the marching season.

Videography

Chairperson: Bob Visser (336-2526)

Video is taken of each performance of the band – exhibition or competition.

Lincoln Band Website

The band website is located at www.lincolnband.org. The website is a great source for up-to-date information on the band, pictures, results from the latest events, and links to other great marching band websites.

LHS Bandparents Association, Inc.
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