



**Lincoln High School  
Bandparents  
Association  
Handbook**

**2009-2010**

[www.lincolnband.org](http://www.lincolnband.org)

# Table of Contents

<b>Welcome .....</b>	<b>3</b>
<b>The Lincoln High School Bandparents Association .....</b>	<b>4</b>
<b>Meet the Band Staff .....</b>	<b>5</b>
<b>Marching Band Operating Costs and Fundraising .....</b>	<b>6</b>
Association Memberships for Parents and Band Supporters .....	7
<b>Physicals Required .....</b>	<b>7</b>
<b>Fundraising Opportunities .....</b>	<b>7</b>
<b>Competitions.....</b>	<b>8</b>
Policy on Riding the Buses to and from Competitions.....	9
Football Games .....	9
<b>Helpful Hints for Band Members and Parents .....</b>	<b>9</b>
Tips from Chaperones for Performances .....	9
<b>Volunteer Opportunities .....</b>	<b>11</b>
<b>Committees of the Lincoln High Bandparents Association .....</b>	<b>11-16</b>

## ***Welcome...***

... to the 2009-2010 Lincoln High School Band! Whether you are new to the band or are returning veterans, this is an exciting time! The Lincoln High School Band will be continuing a tradition of excellence that has made it a proven leader among bands in the Upper Midwest, and has garnered it hundreds of awards and honors in concert, jazz, and marching band.

The Band Program consists of four concert bands that meet daily for 50 minutes, three jazz bands that meet daily for 25 minutes, a marching band, and a pep band.

- The concert bands perform in three concerts throughout the school year, as well as the Region Large Group Contest every April.
- The jazz bands perform at concerts, many community events, as well as jazz band competitions throughout the Upper Midwest.
- The marching band – for which the band program is perhaps most famous - performs at all home football games and competes at several major marching competitions in the region every fall. In the fall of 2009, 250 students will be involved in the marching band program, which makes the Lincoln High School Marching Band the largest single school activity in the state of South Dakota.
- The pep band performs at most boys' and girls' basketball games, some girls' volleyball games, and some community events.

As students and parents/guardians of band members, you undoubtedly have many questions that need to be addressed. This booklet is designed to answer those questions and to provide you with information you'll need throughout the course of the marching and indoor band seasons. Also, as the school year progresses, you'll receive updates on band events through emails and updates posted on the band's website ([www.lincolnband.org](http://www.lincolnband.org)). This website is updated regularly with band news, schedules, competition results and pictures, so check it frequently if you have access to the Internet.

## The Lincoln High School Bandparents Association

The Lincoln High School Bandparents Association is a non-profit, volunteer organization dedicated to supporting the LHS band program. Its objectives are:

1. To encourage and maintain an enthusiastic interest in all phases of the band program at Lincoln High School.
2. To cooperate with and abide by the decision(s) of those in charge of the band program at Lincoln High School, the Instructional Planning Center, and the Sioux Falls School Board to the end that this program be brought to and kept at the highest level of efficiency.
3. To encourage and make possible educational trips, exchange programs, and concerts that are sanctioned and approved by appropriate school officials.
4. To serve as chaperones on band trips.
5. To actively support fund-raising efforts.
6. To provide an exemplary model of loyalty, respect, integrity, cooperation, and dedication through parental participation in all activities of the Association.
7. To promote the Lincoln High School bands and all school music groups in the local communities through the media and special projects throughout the year.

<b>LHS Bandparents Association 2009-2010 Executive Board</b>		
Presidents	Steve and Gina Pfeiffer	368-2530
Vice-Presidents	Leon and Brenda Olson	371-2713
Secretary	Janiece Peterson	338-1909
Treasurer	Mary Jo Murray	332-1191
ISA Treasurer	Becky Stritecky	338-7680
Past Presidents	Eric and Amy Knutson	338-3456

## Meet the Band Staff

**Mr. Bob Carlson** graduated in 1964, with the Regents diploma, from Lake Shore Central High School in Angola, New York. He received his Bachelor of Music Education Degree in 1969. In 1977, Mr. Carlson received his Master of Music Education degree from the University of South Dakota in Vermillion. Since then, he has completed 55 additional graduate hours from various universities throughout the Midwest. In the fall of 1969, Mr. Carlson began teaching with the Parkston, South Dakota schools. He taught there for nine years until 1978, when he began teaching in the Pipestone, Minnesota schools. Over his 21 years in Pipestone, he built that organization into one of Minnesota's premier bands. Last year, Mr. Carlson received the Sioux Falls Mayor's Award for Excellence in Performing Arts. In August, Mr. Carlson will begin his 11<sup>th</sup> year at Lincoln High School. He directs the Symphonic and Varsity Bands, Jazz I and Jazz III, as well as the Pep Band.

**Mr. Dan Carlson** graduated in 1994 from Pipestone High School in Pipestone, Minnesota. In 1999, he received his Bachelor of Music Education degree from SDSU in Brookings. In 2004 he received his Masters of Music Education from the American Band College of Southern Oregon University. Mr. C was a Drum Major for the Pride of the Dakotas Marching Band at SDSU from 1995 through 1998. In 1992 and 1997 he was a member of Phantom Regiment Drum and Bugle Corps. With his older brother, Kevin, Mr. C wrote the drills for Lincoln's 1999-2001 fall marching shows. He also writes drills for many high school and college marching bands around the United States. Mr. C, beginning his 11<sup>th</sup> year at Lincoln this August, directs the Concert and Freshman Bands, as well as Jazz Band II.

**Mr. Craig Spangler** has been Percussion Writer/Arranger and Percussion Head for the LHS marching band for the last 15 years. He has music degrees from the University of Iowa and the State University of New York at Stonybrook. He also serves as Principal Percussionist for the SD Symphony Orchestra and is active as a teacher, clinician and judge throughout the Midwest.

**Ms. Julie Fettes (formerly McLaughlin)** is a graduate of South Dakota State University and begins her fifth year as Colorguard Advisor.

Others contributing to the band's success include:

Music Arranger:	Jeremy Hegg
Drill Writer:	Kevin Carlson
Colorguard Writer:	Tim Gauldin
Colorguard Assistants	Amy Olson
Percussion Technicians:	Matt Haar, Pete Hansen, Jenna Hardy, Micah Jastram, Aaron Ragsdale
Woodwind Technicians:	Emily Anderson, Joel Shotwell, Kristen Jacobson
Brass Technicians:	Rolyn Beaird, Andrea Carlson, Eric Knutson, Lon Semansky, Scott Stearns, John Burgess
Drum Majors:	Lexi Fox, Scott Murray, Delaney Versteeg, Daniel Wanous

## Marching Band Operating Costs and Fundraising

The cost of staging the band's fall marching season varies from year to year depending upon the band's travel plans and the number of competitions scheduled. Only some of the band's expenses (the salaries of the director and assistant director, a portion of the transportation costs, competition entry fees, and some equipment repair) are paid for by the Sioux Falls School District. The band parent's contributions are directed primarily to the cost of additional staff and clinicians. Other marching band costs, such as show design, a portion of transportation, and lodging are covered through voluntary fundraising activities conducted by the students participating in the band.

Each year, the band directors and the LHS Bandparents Association draw up a budget that estimates the portion of the band's expenses that must be financed through student fundraising, and an individual fundraising goal for band members is set. This goal is announced at the Family Night meeting in mid August and also is published on the website. To help raise these funds, we ask that students participate in fundraising opportunities and set a personal goal of raising enough money to cover his or her share of the band's travel-related expenses. The fundraisers, which are described in more detail on the following page, give students the opportunity to raise money to support their involvement in band without drawing upon their personal funds. If a student chooses not to participate in fundraising, a donation may be given instead. In accordance with District policy, no student will be denied participation in the band due to financial reasons.

As money is raised through fundraising efforts, it is placed in the band member's Individual Student Account (ISA). Becky Stritecky, ISA Treasurer, maintains a detailed record of the funds in each student's account and the money is deposited in a school district account separate from any other band accounts.

In addition to the voluntary fundraising goal, band members also must provide for the following uniform requirements:

- A black LHS Band logo T-shirt to be worn under his/her uniform. These T-shirts are available at a cost of \$7.00 each.
- Band and Colorguard members will need Drillmaster marching shoes. These shoes are \$30.00 per pair.
- Black gloves at a cost of \$2.00. Replacements will also cost \$2.00.
- A Physical and Activities Forms MUST be completed and the forms turned in to the school prior to participating in marching band.

- Any damage to the band uniform will be charged immediately to the student upon uniform return. Occasionally, students forget a piece of the uniform and it may be necessary to borrow items from the uniform staff or chaperones. These items must be returned or will be charged to students' accounts. Final transcripts are held until the debt is paid.
- A **current** picture of individual band and colorguard members.

**Optional items include:**

- Colorguard members may purchase additional items such as jackets and make-up.
- A wide variety of spirit wear is available, including theme t-shirts, pins, jackets, etc. during the course of the season.

***Association Memberships for Parents and Band Supporters***

All band parents/guardians are encouraged to become members of the Lincoln High School Bandparents Association. Cost per family for a one-year membership is \$20.

**Physicals Required**

School board policy requires all marching band students to complete a physical. The band student may participate in the physicals offered for athletes in May or have a physical completed by his/her own physician. In addition, students must complete and return a Student Activity Packet. Activity packets are available at the school administration office. All the forms are to be turned in to Mr. Jim Dorman, LHS Assistant Principal and Student Activities Director, before participating in marching band.

**Fundraising Opportunities**

One of the primary reasons for the existence of the Bandparents Association is to make possible the band's participation in competitions, educational trips and concerts during the year. Without fundraising, very little of the traveling the band has done over the years would have been possible. Consequently, the Bandparents Association focuses much of our effort on fundraising activities that

assist families in raising the money needed to participate in the marching band. This year's fundraising opportunities include:

- Hy-Vee & Sunshine gift cards ~ year-round
- Classic Cookies - August 2009
- Magazine Sales – September 2009
- Chicken Dinner Tickets ~ November 2009
- Fruit Sale ~ November 2009
- Frozen Food sales ~ February 2010

Because all the band's expenses relating to the marching band season must be paid during the summer and fall, we ask that the current year's fundraising goal be met by the end of the fruit sale in November.

## **Competitions**

This year, the LHS Marching Band will participate in six marching competitions. In all but one of the competitions, the band will compete for awards. As a host band, LHS will participate, but will not compete, in the Festival of Bands held here in Sioux Falls on October 3. The band's detailed Calendar of Events schedule appears on the LHS Band website. *Please mark your calendar for each of these events, as members of the band/colorguard are expected to be in attendance at all rehearsals and competition/performances.*

Students will travel to each of these competitions on buses accompanied by members of the Chaperone Committee. Lincoln Band parents always make a strong showing at these events, but travel to the event on their own. Because of the size of our band, we nearly always compete near the end of the competition. However, if parents and family members wish to watch the students perform, it is necessary to arrive at or near the beginning of the competition in order to get a seat. There is an admission charge for each competition (the host bands use these events as fund raisers), but the fee varies from one competition to another.

Watch carefully for more information from the directors about these competitions as the date draws closer. The band usually does not receive a definite performance time until a few days before the actual competition. Sometimes the competitions include a parade, and in those cases, the students will be occupied for the entire day. Before each competition, students will receive information from the band directors, and more details will appear via email or on the web page.

### ***Policy on Riding the Buses to and from Competitions***

All band students are required to ride the buses to all out-of-town competitions. It is also expected that students will ride the buses back to Sioux Falls. However, there may be circumstances when parents would like their student to ride home with them. The procedure to have a student ride home with his/her parent is:

The student must complete a form, signed by a parent, and turned in to Mr. Dorman's Office no later than the Thursday preceding the travel event. The office staff will notify the band directors and chaperones that the student will not be traveling home on the bus. Forms are available from the band directors or in the main student services office.

The parent must also find the student's bus chaperone after the competition and sign the bus roster. This assures that the parent and student have made a connection.

***Under no circumstances may a student ride with another student.***

## **Football Games**

Members of the LHS Marching Band provide their own transportation to home football games and should arrive approximately one hour before game time. This provides the band with time to warm-up and to entertain the parents with a performance of *America South*, the band's signature piece, before the game starts! Band members are required to be in uniform and stay through the third quarter of the game to support the LHS football team. Volunteers are encouraged to stay for the entire game!

## **Helpful Hints for Band Members and Parents**

### ***Tips from Chaperones for Performances***

Chaperones carry a bag supplied with many items to help students as they get ready for performances. If a student has a problem, the chaperones are there to help in any way they can. Below are tips to help make every performance a success:

- Leave all jewelry AT HOME. No earrings, watches, rings, etc. may be worn.
- Bring ALL uniform parts including gloves, black socks, hat, and plume.
- Chaperones cannot carry the possessions for 250 band students, so... at Howard Wood Field, plan where to leave your instrument case and other possessions. It is

best to leave them in someone's car. Chaperones will not pick up or carry students' things.

- When the weather is cold, layer clothes and gloves **under** your band uniform to keep warm. Do not bring coats or extra gloves to events where there is no place to leave them - for example, at the Festival of Bands parade and field exhibition.
- Students should wear boxers or bike shorts under their uniform pants in case it is necessary to change on the bus.
- When it is warm at competitions there will be water on the buses. Take a drink before leaving the bus. Chaperones cannot carry water for 250 students.
- Students needing an inhaler, allergy or bee sting medication, etc., should carry them at all times, and should keep them in the inside pocket of their uniform jacket when performing. Do not leave these items on the bus.
- No boom boxes are allowed on the buses. However, students may bring personal electronic devices for use. All movie selections are subject to review at the discretion of the band staff and chaperones. No R rated movies are allowed.

## **Volunteer Opportunities**

As with any other non-profit organization, the activities of the Bandparents Association are run by volunteers—lots of volunteers! Many different types of jobs are available within the committees of the Association. These committees are described on the following pages. Please take a look at these descriptions and find an opportunity to get involved!

Sign-up sheets will be available at the New Member Orientation & Ice Cream Social on July 24th and again at Family Night on August 14th. You can call the chairperson of any of the committees, or any member of the executive board, to find out more information.

## **Committees of the LHS Bandparents Association**

### *Chaperones*

**Chairpersons: Kathy Waters (331-6051) and Kelly Tollefson (339-3813)**

The chaperone's responsibility is to be with the students at football games, travel on the buses, and stay in the hotel/gym with the students at overnight competitions. The chaperones provide support to individual students when it is needed, coordinate discipline, handle minor emergencies, assist in the last minute inspection of uniforms before performances, take attendance and keep order on buses, check on students in the hotel on overnights and, in general, help the band directors in handling this large group of students.

The Lincoln High Band has traveled extensively over the years. We take pride in the fact that our students in the band have made a good reputation for themselves, not only with their winning tradition, but also by being a well organized and disciplined group of young men and women. When they travel, whether it be 30 miles or 3,000 miles, the band is aware it not only represents Lincoln High School, but also Sioux Falls, and in some cases, South Dakota. The chaperones play a major role in maintaining this tradition.

### ***CD/DVD Sales Committee***

**Chairpersons: Chuck and Cindy Stanga (373-1017)**

This committee takes responsibility for the order forms and sales of CD/DVD materials. The CD is an audio recording of the marching show, as well as "America South", the band's signature song. The DVD is a video of the Band's field show. These items are available for pickup at the annual Chicken Dinner Indoor Concert.

### ***Chicken Dinner Committee***

**Chairpersons:** Janiece Peterson (338-1909), Nancy Krueger (332-1061),  
Kris Wollman (274-0880)

The Indoor Marching Concert and Chicken Dinner is the primary fund raising event of the season for the Bandparents Association. Volunteers assist with all aspects of the event including setting-up, serving beverages, cleaning-up, and selling and taking tickets at the concert. This year's event will take place on November 3<sup>rd</sup> and 5<sup>th</sup>.

### ***Colorguard Committee***

**Advisor:** Julie McLaughlin (310-2169)

**Chairpersons:** Melissa Maxwell (331-4489) and Deb Thode (371-3484)

The Colorguard Committee works closely with the Colorguard advisor to assist the members in getting ready for performances. Any parent can assist with the Colorguard—you do not have to have a student in the Guard!

Duties include helping the members get ready before the performance, distributing flags before performances, collecting and sorting flags after performances, and occasionally assisting the Sewing Committee in getting the flags ready for the marching season.

### ***Festival of Bands Committee***

**Chairpersons:** Vice-Presidents, Leon and Brenda Olson (371-2713)

This year's Festival of Bands will occur on October 3<sup>rd</sup>. Bands from all over the region come to participate in parade and field competitions. This year Lincoln High School will be the **coordinator for the evening finals at Howard Wood Field**. This event is also the major fundraiser of the season. Many volunteers are needed to help sell badges and programs, direct traffic and parking, assist with the bands and other tasks as needed.

### ***Fundraising Committees***

**Fundraising Chairperson:** Laurie Dale (336-9250)

The Group Leaders are assigned to work directly with the Fundraising Chair during the Classic Cookie, magazine sales, chicken dinner, fruit and frozen food fund raising campaigns. They may be asked to assist with special fund raising as the need arises.

Group Leaders are assigned to supervise 20-25 band students throughout the year. Each student is given the name of his/her Group Leader to whom he/she will report. Supervision includes the review of student orders and money collected for accuracy and the tabulation of orders and money according to instructions provided by the Group Leader Chair. The Group Leader Chair forwards student sales information and monies to the ISA Treasurer.

This has proven to be an efficient method of handling the band fund raising campaigns. Students and parents always have the Group Leaders and Chair to provide guidance and support.

***Fundraising Distribution Chairpersons: Peter and Joan Rasmussen (367-1132)***

The Distribution Committee is a subcommittee of the Fundraising Committee. Its main responsibility is to organize the distribution of the various products sold as a part of the LHS band and music department fundraising campaigns. Members of the committee will help with the unloading and distribution of goods sold through the various fund-raising opportunities during the year.

***Grocery Gift Card Committee  
Chairperson: Nancy Krueger (332-1061)***

This fundraising opportunity has been highly successful, since everyone needs and buys groceries. Both Sunshine and Hy-Vee gift cards are available. For every \$100 gift card bought and designated to a particular band member, that student receives \$4 (4%) credited to his/her individual student account (ISA). 1% is retained by the LHS Band Parents Association for costs incurred in the implementation of this program. Buyers of the cards incur no added expense and receive full face value at any Sunshine or Hy-Vee store. In addition to groceries, gas and pharmacy items may be purchased at some locations. Cards are sold in denominations of either \$50 or \$100. The website publishes times of sale and pickup for the grocery cards.

***Membership Committee  
Chairpersons: Roger and Teresa Wood (336-7764)***

The purpose of the Membership Committee is to sell memberships to the Lincoln High School Bandparents Association as a way to generate revenue for the organization.

The Membership Committee begins its annual membership drive at the Ice Cream Social for new band members and their parents on Friday, July 24th. Memberships are also sold at the fall general meeting of the bandparents to be held during Family Night on Friday, August 14th. Membership in the Lincoln High School Bandparents Association is \$20 per family per school year. The membership of the Association may include any and all parents/guardians of students currently enrolled in the Lincoln High School band program.

Associate memberships are also available to alumni, parents of alumni, and other interested persons or organizations of the community. Those holding Associate memberships do not have voting privileges, but will have access to the website. Annual dues for Associate memberships are also \$20.00.

### ***Publicity Committee***

#### **Chairperson: (One is needed)**

This committee's responsibility is to publicize through the media as much information as possible of the LHS Band's accomplishments. This may include awards at marching competitions, as well as participation in area activities and special events such as the Macy's Thanksgiving Day Parade (2008) and the Annual Chicken Dinner and Indoor Marching Concerts. The main publicity emphasis is on the LHS band as a group, but can also include special recognition of individuals such as All State Band members, music contest winners or other Honors Band participants who are contributing to the group as a whole.

### ***Sewing Committee***

#### **Chairperson: Judy Olson (334-0621)**

The Sewing Committee orders fabric and constructs the flags used in the field marching performances. Occasionally, a member of the sewing committee may be asked to make minor repairs on uniforms. The Sewing Committee may include not only people who know how to sew but also people who can help pin, cut out fabric, iron, etc. Flags are sewn during August for the upcoming season.

### ***Spirit Wear Committee***

#### **Chairpersons: Bill and Brenda Childerston (351-4560)**

This committee coordinates design & production from vendors for clothing and souvenir pins of each year's marching band show and special trip events. The LHS Bandparents Association has a long history of showing its pride and support

of the band by wearing its spirit wear clothing and pins at events where the band performs. This committee also handles the sale of these items at the beginning of each new marching band year at events such as Freshman/New Band Member Night and Family Night.

### ***"Roadies"***

**Chairperson: Jeff Goddard (335-3810)**

In order to put on a quality marching show, the band needs a variety of equipment from tubas, tympani and cymbals to signs, flags and other props. Whether at a football game or at a band competition, the Roadies' job is to transport and set up this equipment for each field show, load the equipment before the band departs LHS, unload and pack the equipment for the return trip to LHS and help unload the equipment to the band room.

### ***Special Events Committee***

**Chairperson: Julie Bruce (376-2114)**

This committee is responsible for planning and coordinating the New Member Night, Breakfast with the Band, and Family Night.

### ***Ticket Sales Committee***

**Chairpersons: Mark and Lois Docken (275-2656)**

The primary responsibility of the Ticket Sales Committee is to coordinate the ticket sales for all Lincoln Band concert events. Volunteers to this committee may be asked to sell or take tickets at concerts throughout the year, usher at concerts, and/or assist with advance ticket sales to major events (visiting musicians, LHS concerts at the Pavilion, etc.)

### ***Uniform Committee***

**Chairpersons: Deb Marks (274-1526), Marcia Thompson (274-1488) and Kathy Van Hove (582-7432)**

The Uniform Committee is primarily responsible for the cataloging and issuing of band uniforms.

Because of the many pieces of the band uniform, it is necessary to keep an accurate check-in/check-out record. **In order to receive a uniform, the student must have completed the Health Form, and turn in a signed Band Rules Agreement, and a current picture.** Individual committee members will be asked to help out at uniform fitting sessions from August 3-7. During this time, students will come to Lincoln to be fitted for, and pick up, their uniforms. Members of the Uniform Committee may also be asked to help the chaperones with uniform inspection prior to the band's performance at football games and competitions. The Uniform Committee is also responsible for seeing that all of the uniforms and their various parts are returned at the end of the marching season.

### ***Videography***

**Chairperson: Bob Visser (336-2526)**

Video is taken of each performance of the band – exhibition or competition.

### ***Lincoln Band Website***

The band website is located at [www.lincolnband.org](http://www.lincolnband.org). The website is a great source for up-to-date information on the band, pictures, results from the latest events, and links to other great marching band websites.

LHS Bandparents Association, Inc.  
Steve and Gina Pfeiffer, Presidents  
spfeiffer@valyousat.net  
46545 269<sup>th</sup> St.  
Sioux Falls, SD 57106  
605-368-2530